



Housing Authority of the City of Alameda

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To: Honorable Chair and
Members of the Board of Commissioners

From: John A. Russo
Chief Executive Officer

Date: January 3, 2012

Re: Award a Contract to Sentry Alarm Systems in the Amount of \$89,458.46,
Including Contingencies, and Authorize the Executive Director to Execute
the Contract

BACKGROUND

The Fiscal Year's 2012 Extraordinary Maintenance Project (EMP) budget includes the replacement of the nurse pull station system at Independence Plaza.

DISCUSSION

A nurse pull station is an emergency alarm system used by residents to call for emergency assistance. When activated, the system notifies 911 Emergency and the Independence Plaza Resident Manager's office that a resident is experiencing an emergency. This alarm system is an important service used to provide safe housing and assist in the health and welfare of senior residents.

The current nurse pull station system at Independence Plaza is original to the site which was installed in 1991. The system currently is prone to failure and has become obsolete. Staff performed a cost benefit analysis of replacing the entire system versus a system upgrade. The underlying technology has not significantly changed since the system was originally installed with the exception of wireless key fobs that are not practical for multi-family housing. An informal procurement was performed for a system replacement and three quotes were received ranging from \$132,000 to \$175,000.

The current alarm monitoring contractor is the original installer and was asked to provide a proposal to upgrade the proprietary system and provided such on July 28, 2011 in the amount of \$74,548.46. Based upon these factors, staff's recommendation is to sole source the upgrade work to the current alarm monitoring contractor.

Sentry Alarm Systems has a good record of maintaining the system and responding to service requests. This contractor already has an Alameda business license and the appropriate insurance on file with the Housing Authority.



FINANCIAL IMPACT

This work is being funded by a CDBG grant. A twenty percent contingency (\$14,910.00) is recommended for potential Change Orders which will increase the contract to a not to exceed amount of \$89,458.46.

RECOMMENDATION

The Housing Commission recommends the Board of Commissioners award a contract to Sentry Alarm Systems in the amount of \$89,458.46, including contingencies, and authorize the Executive Director to execute the contract.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Michael T. Pucci".

Michael T. Pucci
Executive Director

Exhibit: Contract with Sentry Alarm Systems – On file in the City Clerk's Office

